

CHEQUE DONATION FORM: *INDIVIDUALS*

Donor details: Title: First name or initial(s) Surname:

Address

..... Post Code:

Email: Tel. No.....

Please give a correct email address as an automatic email will be sent to confirm your donation.

I wish to donate £..... to project reference number:

Name of Recipient Organisation:

Project Name:

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I understand that my donation will be used for the purposes set out in the application, or in the event that the application is fully funded, for similar charitable purposes being carried out locally by the applicant. I further understand that neither I nor a relative may receive any substantial benefit as a result of this donation.

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I wish to remain anonymous

Gift Aid Declaration

Boost your donation by 25p in Gift Aid for every £1 you donate. Gift Aid is reclaimed from HMRC by Greenham Trust Ltd from the tax you pay for the current tax year. Your address is needed to identify you as a current UK taxpayer. **In order to add Gift Aid to your donation you must complete and tick the below:**

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I wish to add Gift Aid to my donation of £.....and I declare the following:

- I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax in the current tax year than the amount of Gift Aid claimed on all my donations it is my responsibility to pay any difference.
- This is my own money
- This is a donation for which I am receiving nothing in return
- My donation is not part of a sweepstake, raffle or lottery
- My donation is not part of a membership fee or subscription

Please sign and date to confirm your donation:

Signed **Date**

Your donation and any associated match funding is subject to the terms and conditions of Greenham Trust Ltd (these can be viewed online) and those of the individual funder. Please notify The Good Exchange if you wish to cancel this declaration; if you change your contact details; if you no longer pay sufficient tax on your income and/or capital gains. Greenham Trust Ltd will pass your donation to the application you want to support plus any associated match funding.

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

Please make cheques payable to **Greenham Trust Ltd** and post to: *The Good Exchange, Liberty House, Greenham Business Park, Thatcham, Berkshire RG19 6HS*. Please also write the project number on the back of the cheque.